

# Credit Application Form

**Educating Kids**  
Inspiring Playful Learning

**FAX / EMAIL COMPLETED FORM TO:**  
03 8610 1214      accounts@educatingkids.com.au

## APPLICANT DETAILS

BUSINESS STATUS (Please tick)	<input type="checkbox"/> Individual	<input type="checkbox"/> Company	<input type="checkbox"/> Cooperative / Community	<input type="checkbox"/> Partnership	<input type="checkbox"/> School
COMPANY NAME					
TRADING NAME			ABN		
For Company, please specify how many centres within your group:					
COUNCIL NAME					
If Council Centre, please specify which local government you are in:					
YEARS TRADING					
BILLING ADDRESS					
STATE			POSTCODE		
PHONE			FAX		

## DELIVERY ADDRESS (Please tick if same as Billing Address.)

ADDRESS					
STATE			POSTCODE		

## FOR A GROUP

**Please supply us with a list of all your centre names, addresses and email addresses to ensure that each centre receives their discount.**  
(List supplied to Educating Kids Excel softcopy file preferred.)

## ACCOUNTS PAYABLE CONTACT DETAILS

CONTACT NAME					
PHONE			FAX		
MOBILE			EMAIL		

## ESTIMATED ANNUAL SPEND PER SERVICE / GROUP

Indoor Play, Outdoor Play & Furniture Resources	\$	p/a
Art & Craft	\$	p/a
Consumables (Nappies, Wipes, Gloves, Cleaning)	\$	p/a
<b>OFFICE USE ONLY</b> You are eligible to receive:	\$	Credit / Term
<b>AUTHORISED BY</b>	<b>CREATED BY</b>	
<b>AUTHORISED SIGNATURE</b>	<b>ACCOUNT CODE</b>	<b>DATE CREATED</b>

## METHOD OF PAYMENT

Credit Card

Purchase Order

Direct Deposit

Cheque

**Please select if you wish for your centres to be billed directly or via your Head Office.**

Billed Directly

Billed to Head Office

## TRADE REFERENCES (Please complete in full.) Please skip this section if you are a Co-op, Community Centre or School

**1**

COMPANY NAME

CONTACT NAME

COMPANY ADDRESS

STATE

POSTCODE

PHONE

FAX

MOBILE

EMAIL

**2**

COMPANY NAME

CONTACT NAME

COMPANY ADDRESS

STATE

POSTCODE

PHONE

FAX

MOBILE

EMAIL

**3**

COMPANY NAME

CONTACT NAME

COMPANY ADDRESS

STATE

POSTCODE

PHONE

FAX

MOBILE

EMAIL

**[www.educatingkids.com.au](http://www.educatingkids.com.au)**

accounts@educatingkids.com.au Ph. 1300 099 799 Fax. 03 8610 1214

50 Proximity Drive Sunshine West VIC 3020

## TRADE TERMS & CONDITIONS

- Educating Kids reserves the right not to offer credit.
- Customers may be required to pay their first order upfront against a pro forma invoice.
- If your application is approved, an account with standard credit terms will be provided.
- A credit account will only be issued after the Trade Credit Application has been completed by the customer and duly processed and authorised by Educating Kids.
- Standard credit terms provided by Educating Kids to customers on account require full payment within terms provided and are due on date on invoice.
- Educating Kids reserves the right to terminate this credit agreement at any time upon service of written notification of termination without providing any reason.
- The customer consents and authorises Educating Kids to seek, from any credit provider, information regarding the trade customer's credit worthiness, history, standing and capacity. The credit provider is allowed to give and receive this information in accordance with the Privacy Act 1988 and such information may be used by Educating Kids to assess whether a credit account will be issued to the customer.

## PRICES

- All prices are quoted excluding GST. Prices are current at time of publication and Educating Kids reserves the right to change its pricing at any time without notice.

## PAYMENT OF ACCOUNTS

- The preferred method of payment for Educating Kids accounts is via bank transfer (EFT). Payment of accounts can also be made by cheque or credit card. (MasterCard or Visa)
- Full payment is due within credit terms offered and recorded on invoice.
- A late fee of \$40 will apply to invoices that fall overdue of 35 days net from invoice date and are not paid in full by the due date. Interest charges will apply at 10% above bank rate.
- Educating Kids may refuse, cancel or suspend the supply of goods or services should late payments be made.
- All orders placed by the customer without a current credit agreement will be supplied a pro forma invoice. Cleared funds for the total amount of the invoice must be received prior to the order being dispatched.

## CHANGE TO TRADE TERMS

- Educating Kids may at any time from time to time, alter these trade terms and such altered trade terms shall apply in respect of all transactions taking place after giving notice to the trade customer.
- The trade customer must give Educating Kids notice of any proposed changes to any of the directors, shareholders, partners or any information contained in the trade terms at least 14 days prior to the proposed change and the trade customer shall indemnify Educating Kids for any loss arising from the trade customer's failure to notify.
- A change in ownership or trading structure of the trade customer will result in any credit account being cancelled and a new credit application form needing to be submitted.

## RETURN OF GOODS

- A 20% re-stocking fee shall apply to any goods that need to be returned.
- All returned items must be approved by Educating Kids. Once an agreement has been made, all returned goods must be in perfect order, in original packaging and in resale condition, unused and unopened.
- Credit notes will only be used when the goods have been received by Educating Kids and all above terms and conditions have been met.

## GUARANTEE (Applicable to Private Centres only)

- In consideration of Educating Kids agreeing to or continuing to supply such credit and / or goods and services to the trade customer and / or at the trade customer's request, we the undersigned jointly and severally:
  1. Guarantee to Educating Kids the due and punctual payment, without deduction or set off, of all sums of money for goods and services supplied by Educating Kids to the trade customer and / or at the trade customer's request and of all other sums of money that shall now or may at any time or times hereafter become due and owing or payable by the trade customer to Educating Kids.
  2. Guarantee the performance of the covenants and obligations of the trade customer under this agreement and covenant and agree with Educating Kids that:
    - This guarantee is absolute and unconditional and shall not be abrogated, prejudiced or affected by any grant of time or other indulgence or forbearance to the trade customer or to us by any other act, default, omission, dealing or thing which might otherwise prejudicially affect this guarantee;
    - This guarantee is irrevocable and shall remain in full force and effect until all money guaranteed has been paid in full;
    - This guarantee is a principal obligation not in addition to or in substitution for any other security or agreement and Educating Kids may treat us or any of us a principal debtor;
    - Educating Kids is not required to give the trade customer any notice before proceeding;
    - We will indemnify and keep indemnified Educating Kids against any loss, damage, cost, charge or expense whatsoever in consequence of any non-payment by the trade customer or default of the trade customer in the performance of its covenants and obligations contained under this agreement even if Educating Kids right against the trade customer or any of us may be rendered unenforceable;
    - Where the trade customer is a trustee of any trust, the assets of that trust shall be available to meet any payments owing to Educating Kids;
    - This guarantee and indemnity shall be binding upon our legal personal representatives, successors and assigns;
    - This guarantee and indemnity shall be binding on each person who signs it notwithstanding any other person may not and;
    - Educating Kids may at any time without notice cease the supply of goods and services to the trade customer without affecting this guarantee in any way.

**GUARANTORS & CO. PRINCIPAL SIGNATURES** Please skip this section if you are a Co-op, Community Centre or School

I/We do hereby interpose and bind ourselves as Guarantors and co.principal debtors for all obligations of the applicant herein.

NAME

SIGNATURE

DATE

NAME

SIGNATURE

DATE

NAME

SIGNATURE

DATE

**ACCEPTANCE OF TRADE TERMS**

I accept the Trade Terms, confirm that the information given in this form is true and correct and warrant I am duly authorised to apply for credit and execute this Application.

**1 ACCEPTED BY COMPANY DIRECTOR**

NAME

TITLE

BUSINESS / COMPANY NAME

PRIVATE ADDRESS

STATE

POSTCODE

DRIVERS LICENCE NO.

DOB

SIGNATURE

**2 ACCEPTED BY COMPANY DIRECTOR**

NAME

TITLE

BUSINESS / COMPANY NAME

PRIVATE ADDRESS

STATE

POSTCODE

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